

Dear Masters and Instructors,

We are very excited to announce the first ever 2015 North American and Caribbean Taekwon-Do Championships, to be held in Richmond, British Columbia, Canada, on November 7th & 8th, 2015. We invite you and all your coloured belt and black belt members to participate in this memorable event.

Coloured belts will have the opportunity to compete in a friendly way to win medals in patterns and free sparring while Black Belts will battle for a bragging rights as North American and Caribbean Champion.

This competition will feature the full range of events

- Individual patterns, free sparring, power breaking and special technique.
- Team events: prearranged sparring, sparring and patterns.

On-line registration links are found on the CTFI web site at www.ctfi.org

It is our goal to provide an outstanding and memorable experience for all participants and their supporters. This will be a well organized event with an excellent level of competition and sportsmanship, demonstrating the true spirit of the original ITF Taekwon-Do.

For this event, we are also pleased to provide the following features to the tournament program:

- All competitors, upon registration at the event, will be provided with the ring location and estimated time schedule for their events.
- All participants will register and make payment directly on-line via the Internet.

6 fully equipped competition rings, including the new ITF Electronic Scoring Systems

So, leave your heavy winter coats at home, and come join us in Vancouver & Richmond in November 2015 for a fantastic event!

Hosted By: **Triumph**

"Achieve Personal Triumphs"

Sincerely,

Mr. Kevin Reinelt (VI) Tournament Director CANADIAN TAEKWON-DO FEDERATION INTERNATIONAL

tel +1 604 944-5425

email: tournamentdirector@ctfi.org



2015 North American and Caribbean Championships

<u>November 7 & 8,</u> <u>2015</u>

Richmond Olympic Oval

6111 River Road Richmond, BC (Greater Vancouver) CANADA

Open to all belt ranks, age 6 and up

EVENT INFORMATION

What:	2015 North American and Caribbean Taekwon-Do Championships			
Who:	All official ITF affili Caribbean Nations.	ated schools and practitioners in Canada, USA and		
When:	2	y, November 7 and 8, 2015 <i>owing pages for full schedule details.</i>		
Where:	Richmond Oval Greater Vancouver 6111 River Road, Richmond BC CANADA			
Hosted By:	By: Triumph Taekwon-Do			
Tournament Director:		Mr. Kevin Reinelt (VI) Contact: email: <u>tournamentdirector@ctfi.org</u> Tel: 604-944-5425		

Registration: All registration will be on-line by Internet. Registration closes October 10, 2015 at 11pm Pacific time. See website for details.

Events:

- Coloured Belt and Black Belt Individual Patterns
- Coloured Belt and Black Belt Individual Free Sparring
- Black Belt individual Power Breaking and Special Technique Breaking
- Colour Belt and Black Belt Prearranged Sparring
- Black Belt Team Patterns
- Black Belt Team Sparring

Fees (all amounts are in Canadian \$):

Coloured Belts (all ages) Patterns and/or Sparring	\$60
Pre-Jr. Black Belts (age 13 and under) Patterns and/or Span	rring\$60
Super Sr. Black Belts (age 36+) Patterns and/or Sparring	\$60
Jr. & Sr. Black Belts (age 14-17 and 18+) Patterns and/or S	Sparring\$100
Prearranged Sparring: Coloured Belts (age 14 and up)*	\$30/team
Prearranged Sparring: Jr. & Sr. Black Belts*	\$30/team
Team Patterns (Jr. & Sr. Black Belts)*	\$50/team
Team Sparring (Jr. & Sr. Black Belts)*	\$50/team
Power Breaking (Jr. & Sr. Black Belts)*	\$20
Special Technique Breaking (Jr. & Sr. Black Belts)*	\$20
Coach Pass – Head Coach (1 per school)	\$50
Coach Pass - Black Belt (1 coach per 3 Black Belt competit	ors)\$50
Coach Pass - Colour Belt (may not be Black Belts age 16+)	\$30
Photographer Pass (access to all competition areas)	\$50
Supporters/Spectators for both days	\$5/person, \$10/family

*Competitors must be registered in individual events in order to compete in breaking or team events.

Canadian Black Belt Competitors:

For all Canadian competitors, this event will replace the 2015 National Championships. This means that for Junior and Senior Black Belt competitors, this event will award seeding points towards qualification for the National Team.

As with other international events such as the Panamerican championships, seeding points will be awarded to Canadian Black Belts based on their final finish in their category, just as in a normal Western/Eastern or National Championships. For full details, refer to the Canadian Team Manual, found online at <u>www.ctfi.org</u>.

Current seeding points will be used as usual to place Canadian Jr. and Sr. Black Belts in the draws, but competitors from other countries will be seeded randomly.

Important information regarding Registration:

Instructors: All participants in this event must use our online registration system. Please direct all students to the tournament web site at: **www.ctfi.org**. Look for the Event page to find the appropriate links and click on the link to register.

Full information regarding the championships will also be on the web page at <u>www.ctfi.org</u>. Please direct your members to look there for everything they need to know about the event, accommodations and the locale as well.

Please ask your members to be accurate with the information they enter in the online registration form. Competitor information will be double checked with Instructors after close of registration with the opportunity to make any needed changes. After that, there will be a fee of \$20, paid in advance, for any changes required due to mistakes made entering information.

Teams registering for Pre-arranged Sparring or Patterns must also go to the web site and use the appropriate Team link to register for the event.

After close of registration, a report will be sent back to each school for the Instructor to check for correct weight, height, age, rank and gender as well as the assigned division for each of their competitors.

Payment must be made by Visa, MasterCard. Please note that prepaid credit cards do not work.

***** Instructors** are asked to take responsibility for online registration of any students who do not have access to the Internet or do not have credit cards. If there are any difficulties, please contact the help line provided on the online registration page, or the Tournament Director.

Instructor/Head Coach Check-in

All instructors or Head Coaches <u>MUST</u> report to the tournament check-in to receive dobok stickers for their competitors as well as coach and photographer passes. Instructors are responsible for making sure competitors have these stickers on their dobok as proof that they are registered competitors.

Instructor/Head Coach check-in will be available on Friday November 6, 2015 at the Host Hotel from 6:00 pm until 8:00 pm and at the tournament venue on Saturday November 7, 2015 from 7:30am until 8:30am.

Uniforms/Doboks

In 2013, ITF introduced a new logo and change requirements for official doboks. For this North American and Caribbean Championships, the old style dobok (pre-2013 rules) will still be acceptable. However, this is the last year that the old style dobok will be allowed at CTFI events. Starting in 2016 the official ITF approved dobok will be required.

Black Belt Card

<u>All Black Belts</u>, all ages, must be certified with the ITF headquartered in Benidorm, Spain. When using the on-line registration process, there will be a space for providing the Black Belt certificate number (e.g. C-2-3425, A-5-232, etc). Black Belts who were recently promoted may not have their certification cards yet. When registering on-line, competitors with this situation should enter "Pending" in the Black Belt Certificate number box. Pending black belt applications will be confirmed with ITF HQ.

<u>All Black Belts</u> must show their ITF Black Belt registration card at the Weight Check (see below). A photocopy of the Black Belt certificate showing name, rank and date information as well as the signature of the ITF President is acceptable. Any Black Belt without appropriate proof of certification in the ITF will be disqualified with no refund of event fees.

Black Belt Weight Verification

All Black Belts (all ages) must have their weight category verified at the weigh-ins. Weigh-in procedure will follow ITF World Junior/Senior Championships rules. Black Belts must present their Black Belt certification card at the weight check.

Pre-Junior Black Belts (age 13 and under) and Super Senior (age 36+) must be within +/- 3kg (6.5 pounds) of their stated weight or they will be disqualified. Junior and Senior Black Belts (age 14-35) must fall within their selected weight divisions or they will be disqualified.

Weight checks will be available at the Host Hotel on Friday November 6, 2015 from 6:00 pm until 8:00 pm and at the tournament venue on Saturday November 7, 2015 from 7:30am until 9 am. As required by ITF rules, mandatory clothing for Black Belt weight check is dobok trousers and a t-shirt with short sleeves (no tank tops or long sleeves).

Black Belt Weight Divisions

For all Junior (age 14-17) and Senior (age 18+) Black Belts, the standard ITF World Championship weight categories will apply as follows:

JUNIOR WEIGHT DIVISIONS (age 14-17)

Male:

(a)	MICRO	Up to 50.0 kg
(b)	LIGHT	50.1 to 56.0 kg
(c)	MIDDLE	56.1 to 62.0 kg
(d)	LIGHT HEAVY	62.1 to 68.0 kg
(e)	HEAVY	68.1 to 75.0 kg
(f)	HYPER	75.1 kg and over

Female:

(a)	MICRO	Up to 45.0 kg
(b)	LIGHT	45.1 to 50.0 kg
(c)	MIDDLE	50.1 to 55.0 kg
(d)	LIGHT HEAVY	55.1 to 60.0 kg
(e)	HEAVY	60.1 to 65.0 kg
(f)	HYPER	65.1 kg and over

SENIOR WEIGHT DIVISIONS

Male:			Female:			
(a) (b)	MICRO LIGHT	Up to 57.0 kg 57.1 to 63.0 kg	(a) (b)	MICRO LIGHT	Up to 50.0 kg 50.1 to 56.0 kg	
(c)	MIDDLE	63.1 to 70.0 kg	(c)	MIDDLE	56.1 to 62.0 kg	
(d)	LIGHT HEAVY	70.1 to 78.0 kg	(d)	LIGHT HEAVY	62.1 to 68.0 kg	
(e)	HEAVY	78.1 to 85.0 kg	(e)	HEAVY	68.1 to 75.0 kg	
(f)	HYPER	85.1 kg		HYPER	75.1 kg and over	

Colour Belts will be placed in categories based on a combination of weight and height.

Pre Junior Black Belts (age 13 and under) will be placed in categories of similar weights, but categories with only 1 or 2 competitors may be merged with other groups.

Black Belts age 36+ can choose to compete in the Senior category (age 18+) or in the Super Senior Category (age 36+). They must compete in the same age category in both patterns and sparring. Note that selecting Senior category will result in a higher fee.

"Competing Up"

Because the 2017 World Championships are 2 years away, competing up one division in Patterns for Pre-Junior and Junior Black Belts will not be allowed at this event.

Age Divisions

Minimum age is 6 years old. As per CTFI and ITF competition rules, the appropriate age division for all competitors will be determined based on the age of the person on the day of the Tournament (November 7, 2015). Please note that Colour Belt age divisions with less than 3 people may be merged with other groups.

Insurance

The Organizing Committee and CTFI are not responsible for any injuries. Participants must have full third party liability insurance cover for any injuries they may cause to others.

All Instructors must provide proof of insurance to the Tournament Director by October 10, 2015, or their competitors will not be allowed to participate.

Many Canadian Instructors have already provided proof of insurance in order to attend the Canadian events held in early 2015. Canadian Instructors who have not already provided proof of insurance for these events must now do so for this tournament.

Transportation

Competitors, coaches and supporters travelling by air should arrive at the Vancouver International Airport (YVR). The host hotel will be providing a regular shuttle service to transfer competitors from the airport to the hotel and also back to the airport again on departure day. Shuttles run every 30 minutes at all times that flights are arriving and departing. If you arrive at an unusual hour and do not see a shuttle for more than 30 minutes, you can call the hotels at the direct dial numbers listed in the hotel section below.

Competitors coming from USA or Caribbean may also choose to land at the Bellingham International Airport located just south of the border in Bellingham, Washington. Flights there may be more economical. From there you will have to rent a vehicle and drive approximately 50 miles to the host hotel. This trip takes approximately 1 hour, not including time in the lineup at Canada Customs.

The competition venue is within easy walking distance of the host hotel, so no shuttles will be provided.

Travel Visas To Enter Canada

Competitors, coaches, umpires, parents and supporters from some Caribbean Nationals <u>may</u> require a travel visa to enter Canada for the competition. If you require one, and you do not currently have a valid visa for entering Canada, you must make application for a visa at your local Canadian Embassy. If you are transiting through the USA, you may also require a visa for that.

To find out whether you require a visa to enter Canada, please check with your local Canadian Embassy or go to the web site for full details: <u>http://www.cic.gc.ca/english/visit/visas.asp</u>

If your country does not require a visa to enter Canada, you may still need to Show an immigration officer that you satisfy all other requirements to enter Canada. For instance, you may need a medical exam before arriving. If you do not meet all the requirements, you may not be allowed to enter. Please check with your local Canadian Embassy or go to the web site for full details.

To apply for a visa, you must include with your application form a letter of invitation (see below) and make payment of \$75CAN. It will require a minimum of 20 business days to provide you with the visa after you apply.

It makes the most sense to have your travel visa in hand before registering for the tournament. However, the tournament registration deadline is October 10, 2015, so you must move very quickly.

Letter of Invitation

The tournament organizers are ready to send customized letters of invitation to all competitors, coaches, parents and supporters as required.

To help make this happen as quickly as possible, please immediately send us a list of your members expecting to attend the tournament. Please provide the information listed below for each person. Type it into the table and email it to us before July 31, 2015. You will be send customized pdf files for each individual that you can print locally.

First Name	Last Name	Date of Birth (yy/mm/dd)	Address, City, Country	Tel #	Expected date of entry into Canada	Expected date of exit from Canada	Indicate if competitor/coach /umpire/parent/ supporter

ACCOMMODATIONS:

The official event Host Hotel is: Hilton Vancouver Airport 5911 Minoru Blvd Richmond, BC V6X 4C7 Reservations: toll free +1-800-HILTONS dial direct +1-604-233-3990

Secondary event Hotel is:

Sheraton Vancouver Airport7551 Westminster HighwayRichmond, BCV6X 1A3Reservations:toll free +1-800-663-0299dial direct +1-604-273-7878

Both of these are highly rated 4 star hotels only a 15 minute walk from the tournament venue. They share a parking lot so are very close to each other. They are also within easy walking distance to many restaurants, a major mall and many other stores. It is also a short walk to the nearest Skytrain station which will take you to anywhere in Greater Vancouver.

Coach check-in and Black Belt weigh-ins and will be available at the Host Hotel (not the secondary hotel) on Friday November 6, 2015 from 6pm until 8pm.

Pricing per night (same both hotels):

Rooms with 2 double beds, for up to 4 guests\$139.90 + taxes (16.15%)NOTE: This price is for the room only and does not include any meals.

When booking a room, you must mention this code to get the special rate: North American Taekwon-Do

Included in this special room rate:

- 40% off on the hot breakfast buffet for all occupants.
- Free Parking (\$17/day value).
- Free Wifi in all rooms (\$5/day value)

Also, if you want to make a holiday while visiting Vancouver, this special rate will apply for 3 days in advance and 3 days after the tournament.

Reservations can be made via:

- Web site: See event web site "Accommodations" page for the link.
- Telephone:

Deadline for booking rooms at either hotel at this rate is October 5, 2015, 4pm Pacific time.

Please be sure to book your rooms before this date! After that date, rooms may or may not be available at this rate.

Schedule of Events

Please note that these times are tentative, and will be confirmed as more details become available. The most up-to-date schedule of events can be found on the web site. A final schedule will be published in the week prior to the event.

Friday November 6, 2015	Competitors and 2pm-5pm	Officials arrive in Vancouver/Richmond CTFI Annual General Meeting at Host Hotel
	6pm-8pm	Coach Check-in and Black Belt Weigh-in at Host Hotel.
Saturday November 7, 2015	7:30am-8:30am	Coach Check-in at Venue
	7:30am-8:30am	Black Belt weight check at Venue
	8am-8:30am	Black Belt & Officials meeting – all Black Belts age 16 and up, and all Officials must be present.
	8:30am-9am	Opening Ceremonies
	9am-2pm	Coloured Belt competition
	9am-2pm	Black Belt Power and Special Technique Breaking competition.
	2pm-5pm	Colour Belt Prearranged Sparring, Black Belt individual Patterns eliminations
Sunday November 8, 2015	8:30am – 9am	Officials meeting
	9am-11am	Black Belt individual Patterns Finals, Team Patterns, Pre-arranged Sparring
	11am-12pm	Lunch Break
	12pm-4pm	Black Belt individual Sparring eliminations and finals
	4pm-5pm	Black Belt Team Sparring

WEB SITE FOR INFORMATION AND REGISTRATION

INSTRUCTORS, TO HELP YOUR STUDENTS GET ORGANIZED, READ ABOUT AND REGISTER FOR THE EVENT, PRINT THIS PAGE, CUT OUT THE SQUARES AND HAND THEM OUT!

2015NorthAmericanandCaribbeanChampionshipsNov. 7 & 8, 2015Information and register at:www.ctfi.org	2015 North American and Caribbean Championships Nov. 7 & 8, 2015 Information and register at: <u>www.ctfi.org</u>
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Tournament Rules

All events at this tournament will follow the Canadian Taekwon-Do Federation International (CTFI) Rules for Coloured Belt Competition and the International Taekwon-Do Federation (ITF) World Junior & Senior Tournament Rules In force of January 1st, 2013.

Copies of these rules are available on the CTFI web site in the "Download" section: <u>http://www.ctfi.org/?page_id=11</u>

Special additions to these rules are as listed below.

Patterns:

Coloured Belt Patterns

Competitors may perform the pattern of their rank or the pattern immediately below their current rank to accommodate recently promoted students. Coloured Belts may not perform any pattern above that of their current rank.

Individual Black Belt Patterns

Competitors will compete 1 to 1 and will perform simultaneously two (2) Designated Patterns appropriate to their degree. The first designated pattern will be one of the last three patterns regarding the level of degree. The second designated pattern is from pattern Chon-Ji to the level of degree.

Team Patterns

Both teams shall perform one (1) optional and one (1) designated Pattern in the following order:

- Team 1 1st optional pattern
- Team 2 1st optional pattern
- Team 1 2nd designated pattern
- Team 2 2nd designated pattern

Free Sparring

DURATION OF MATCHES

Coloured Belts ------ 1 round of 2 minutes. Black Belts under 14 ----- 2 rounds of 1.5 minutes Black Belts 14-35 ----- 2 rounds of 2 minutes. Black Belts 36+----- 2 rounds of 1.5 minutes

SAFETY EQUIPMENT

Mandatory Safety equipment:

- Hand, Foot and Head guards of an approved type (see below);
- Mouth guard must be transparent with no colours;
- Groin protection for all males (must be worn inside the trousers);

Optional Safety equipment:

- Shin protectors of an approved type (no hard materials);
- Groin protection or chest protection for females (must be worn inside the dobok)

Approved types of sparring safety equipment:

<u>Black Belts</u> competing in the Junior and Senior divisions must have hand, foot and head protectors approved by ITF for international competition. Full details of approved equipment are available at:

http://www.tkd-itf.org/wp-content/uploads/2014/10/2015-Appendix-8-ITF-Approved-Equipment-Jan-20.pdf

Black Belts will be required to wear either red or blue hand/foot/head protectors depending on their position in the draws. Black Belts must have sets of both colours available.

<u>Coloured Belts</u>, Pre-Junior Black Belt (Age 13 and under) and Super Senior Black Belts (age 36+) may wear ITF approved gear or the standard foam safety gear such as Macho or Century. Any colour is allowed for this group, but we recommend red or blue (if you have it) to help the umpires.

No jewellery, piercings, watches or other adornments may be worn, hair may be kept in place using a material of a soft elastic nature only. Hard materials (e.g. plastic, wood or metal) are not allowed.

Students must compete with required safety equipment. Students without required equipment may be disqualified. Competitors sharing equipment is welcomed.

Special Technique Breaking Rules

Special Technique Breaking will follow the World Cup Rules, attempting 2 breaks – Flying high front kick and flying high side kick.

- a. A machine designed for the specific test will be used.
- b. After a red flag signal by the referee, each competitor has sixty (60) seconds to attempt to move the board. This must include one (1) pre-judgement of distance with no touching allowed, followed by the attempt to move the board.
- c. Competitors exceeding the time limit will receive 0 points
- d. A forearm guarding block ready posture must be adopted before and after the attempt to move the board.

- e. Referees may disallow a break for failure to maintain the following:
 - i. Correct attacking tool in the correct manner.
 - ii. Knocking down the obstacle when performing Twimyp Nopi Yop Cha Jirugi.
 - iii. Falling down (meaning any part of the body, other than the feet, touching the ground, even briefly).
- f. Referees must examine the machine and board before each attempt.
- g. Each fully moved board will count as three (3) points and each half moved board will count as one (1) point.
- h. In the event of a tie the Jury President will select one item from the list by random draw to be the tie breaker. He/She will decide how high the jump will be. The tied competitors will then carry on until the places are decided.
- i. The four highest scores will set 1st, 2nd, and two (2) 3rd place winners.
- j. Competitors must score a minimum of one (1) point in the competition in order to win a medal.

Heights			
Korean	English	Male	Female
Age 14 - 17 years			
Twimyo Nopi Ap Cha Busigi	Flying High Front Kick	240 cm	200 cm
Twimyo Nopi Yop Cha Jirugi	Flying High Side Kick	120 cm	100 cm
Age 18 - 35 years Twimyo Nopi Ap Cha Busigi	Flying High Front Kick	250 cm	210 cm
Twimyo Nopi Yop Cha Jirugi	Flying High Side Kick	130 cm	110 cm
Age 36 years +			
Twimyo Nopi Ap Cha Busigi	Flying High Front Kick	230 cm	190 cm
Twimyo Nopi Yop Cha Jirugi	Flying High Side Kick	110 cm	90 cm

Power Test Breaking Rules

Power Breaking will follow the World Cup Rules, attempting 2 breaks – one hand technique of choice and one foot technique of choice.

- a. A machine designed for the specific test will be used.
- b. Competitors must attempt to break with any one hand technique and any one foot technique from the list below.
- c. A total time of thirty (30) seconds is allowed to set the preferred heights for each power breaking item listed.
- d. The competitors (minimum 4) with the highest points will go through to the next round where they will break with a hand and foot technique again, against more boards.
- e. Competitors who did not score any points in their first round will not be allowed to continue.
- f. In the second round, competitors are able to use the same technique as used in round one, or they may choose to use an alternative technique from the list.

- g. It is permitted to step forward, to slide, skip and or jump. For Sonkal Taerigi the strike may be either inward or outward.
- h. All competitors must start and finish with a forearm guarding block posture.
- i. After a red flag signal of the referee, each competitor has sixty (60) seconds in which to attempt to bend or separate the board(s) for one breaking item. Each attempt must include one (1) pre-judgment of distance with touching allowed, followed by the attempt to break the board(s).
- j. Competitors exceeding the settled time shall receive 0 points
- k. Referees may disallow a break for failure to maintain the following:
 - i. Correct balance and posture throughout technique.
 - ii. Correct attacking tool in the correct manner.
- 1. Referees must examine each board before each attempt.
- m. Each fully broken board will count as three (3) points
- n. Each half moved board will count as one (1) point.
- o. In the event of a tie the Jury President will select one item from the list by random draw to be the tie breaker. He/She will direct how many boards will be used. The tied competitors will then carry on until the places are decided.
- p. The four highest scores will set 1st, 2nd, and two (2) 3rd place winners.
- q. Competitors must score a minimum of one (1) point in the competition in order to win a medal.

HAND TECHNIQUES	FOOT TECHNIQUES
Fore fist Front Punch (Ap Joomuk Jirugi)	Side kick (Yop Chagi))
Knife hand strike (Sonkal Taerigi)	Back kick (Dwit Chagi)
Back fist strike (Dung Joomuk)	Turning kick (Dollyo Chagi)
Reverse knife hand strike (Sonkal Dung	Reverse turning kick (Bandae Dollyo
Taerigi)	Chagi)

Board Counts

	MALE		FEMALE	
age Category	BOARDS (hand)	BOARDS (foot)	BOARDS (hand)	BOARDS (foot)
15 – 17 years	1	2	1	2
18 - 35 years	2	3	1	2
36 years +	1	2	1	2

Awards:

Four medals will be awarded for each competition category: gold, silver and two bronzes.

Medals for all competitors and events will be presented immediately after completion of their events at an award podium set up at the competition venue. It will be arranged so that supporters can get close to take good photographs.

Division merging may occur if the number of competitors in a division is less than 3. This does not apply to Junior and Senior black belt categories.

Protests:

Only the Coach for a competitor in a Junior or Senior Black Belt match can present a protest when a decision or procedure seems to violate the rules. All protests must be writton on the official Protest Form (provided at each ring) and must be presented to the Jury President of the ring within 5 minutes of the end of the match in question. The Umpire Director and Tournament Director will rule on all protests. The protest tax for this event is fixed at CN\$100.

UMPIRES

"It is our mission to provide a safe, fair, fun and efficient competition for all students."

Full Time Umpires

The organizing committee and the CTFI are working very hard to produce a great event with a high caliber of competition that will be safe, fair and enjoyable for all participants.

To have a successful event, it is critical that we have a strong team of full-time umpires and officials. We ask all qualified individuals who are planning to attend this event as full-time umpires to register your attendance with the on-line system.

Full time umpires will not be allowed to compete or coach.

All full-time umpires who register on-line will be provided with a full breakfast (at the host hotel) and lunch (at the venue) on competition days.

In addition, after the event is complete, full-time umpires will be paid a cash honorarium based on rank and umpire certification level. Umpires with no current certification may be accepted, however, minimum level C is required for the honorarium payment.

To help reduce costs for officials, the event organizer will offer a service to arrange for room shares for Full Time Umpires. When you register on-line, indicate if you would like to share a room and if you have any preference who with so we can set it up for you.

FULL-TIME UMPIRE APPLICATION CUT-OFF DATE: October 17, 2015 at 11:00pm Pacific Time

Competitor/Umpires

In the event of a shortage of qualified full-time umpires, registered Black Belts competitors age 16 + may be required to assist with the umpire duties for the Coloured Belt competition at this tournament.

Persons accredited as Head Coaches and Colour Belt Coaches will not be required to officiate for the Colour Belt competition. However, persons accredited as Head Coaches and Black Belt Coaches may be required to judge Black Belt Patterns if they have rank of 4th degree or above. Anyone of that rank should bring their umpire suit and be prepared to judge Black Belt Patterns and Pre-arranged Sparring.

We will do our best to let you know several days before the event if you will be required to work as an umpire for Colour Belt competition or for Black Belt Patterns competition.

All Black Belt competitors acting as Officials will receive a complimentary lunch on the days they work at the competition.

Black Belt competitors who do not participate in umpiring as assigned will not be allowed to compete.

******INSTRUCTORS: It is your responsibility to ensure that your Black Belts understand that they must report for umpire duty as required.

Officials Meetings

All Full Time Umpires and Competitor/Umpires must attend the Black Belt meetings to be held at the beginning of the each day of the tournament at the time noted in the schedule above.

Officials Dress

All Full Time Umpires and Competitor/Umpires must wear ITF standard Umpire dress:

- White Shirt, Blue Tie, Blue Pants (no jeans), white athletic shoes.
 - or
 - Full ITF Dobok (no track jackets).

Casual clothing will not be permitted on the floor.

Coaches and Club Photographers

At this event, coaches will be allowed for both Coloured Belts and Black Belt competition.

Senior Head Coach

Each School will be allowed one senior Black Belt eligible to coach Colour Belts or Black Belts. This person is the designated "Head Coach" for each school. <u>Please note that the Head Coach will likely be</u> <u>asked to judge for the Black Belt patterns competition</u>, especially Head Coaches with rank of 4th degree or higher. Head Coaches will not be asked to officiate for Coloured Belt competition nor for Black Belt sparring competition. The fee for the "Head Coach" is \$50.

Coloured Belt Coaches

Coaches for Coloured Belts will help them have a more positive experience and ensure they get to the proper location on time. Coaches for Coloured Belts also offer a safety factor during a sparring match.

Because all Black Belts age 16 and older may be required to officiate during the Coloured Belt competition, only other coloured belts or Black Belts aged 15 and under will be allowed to coach Coloured Belts. There is no limit to the number of this type of coaches. The fee for a Colour Belt coach is \$30.

<u>Instructors</u>, it is very important that any of your students acting as coaches must be aware of and follow the correct protocol for interaction with officials. Before the Championships, please train any of your members who will be coaching.

Black Belt Coaches

Black Belt Coaches may be any person regardless of rank. <u>Please note that Black Belt Coaches</u> <u>may be asked to judge for Colour Belt competition or for Black Belt patterns, especially Black</u> <u>Belt Coaches with rank of 5th degree or higher.</u> Black Belt Coaches will not be asked to judge for Black Belt Sparring. The fee for Black Belt coaches is \$50.

Coaching Rules

For individual or team competition there will be only one (1) Head Coach, Colour Belt Coach or Black Belt coach close to the square. During the tournament, coaches must wear an athletic training suit, gymnastic shoes and carry a towel. They will be seated at least one (1) meter away from the square. They must not interfere in the competition by action or words. They are the only ones allowed to present an official protest.

Failure to abide by the above mentioned rules may render the coach liable to be disqualified from his/her advisory position.

Photographers

Any school or club may apply for accreditation for photographers to have access to the competition floor to take photos of their participants.

For safety and efficiency, only competitors, officials, volunteers, accredited coaches and accredited photographers will be allowed to enter the competition floor. Accreditation passes will be required by all.

All Coaches and Photographers must register on-line and pay the registration fee to receive a security pass. See the CTFI web site for the on-line registration link for Coach and Photographer at <u>www.ctfi.org</u>.

Deadline for registering all Coaches and Photographers is October 24, 2015 at 11pm Pacific Time.